



2015-2016 Secretary's Report

TO: ACCTA MEMBERSHIP
FROM: Ellie Hakim, Ph.D., ACCTA Secretary
DATE: August 3, 2016

I. List of tasks completed in role as ACCTA Secretary:

- a) Developed ACCTA letterhead to reflect current Board membership and revised it during the year as needed.
- b) Completed minutes for monthly board video-conference calls and the Mid-Year Board meeting, obtained Presidential approval from Dr. Matt Zimmerman, and arranged for minutes to be posted on the ACCTA Website and sent to membership on the listserv.
- c) Updated the List of Projects, Committees, and Liaisons for the ACCTA Website.
- d) Organized the ACCTA Board 2015-2016 Folder in Dropbox.
- e) Reviewed needed Position Descriptions for ACCTA roles.
- f) Created Position folders in Board Dropbox.
- g) Served on selection committee for Diversity Mentorship Scholarship Program.
- h) Collected and compiled 2016 Board of Directors, Committee, and Activity Reports and posted them on the ACCTA website.
- i) Collected and compiled 2016 Liaison Reports and posted them on the ACCTA website.
- j) Completed the 2016 Secretary's Report highlighting board discussions.
- i) Compiled ACCTA information to be placed in conference packets.

II. Many issues were discussed during monthly board meetings and on the listserv. The most salient activities to which all board members and officers contributed via board meetings and board listserv discussions, in roughly the chronological order in which they were addressed, were as follows:

- a) ACCTA 2017 Conference Site. Dr. Matt Zimmerman reported that a location and venue for the 2017 site needed to be decided before the end of the year to ensure lower costs. After consultation with SCD Co-Chairs, it was agreed that the 2017 conference will be held at the Hyatt in Denver, CO. The dates for the conference are September 9th through the 12th.
- b) Project, Committee, and Liaison Roles. Dr. Zimmerman added new board roles designed to bolster support for SCD leadership. In addition to a board liaison, there will be a "junior" board liaison, consistent with other board roles. A separate board liaison will also assist the Diversity Scholar Mentorship Program Co-Chairs. A board member will also provide logistical support to the Voting Coordinator to facilitate the election process.

- c) Internal Goals. Dr. Zimmerman reviewed internal goals for the year including continued accreditation support for member programs, continuing the process of organizational improvements with Position Descriptions and Liaison templates, and exploring continued collaborative support for SCD. Dr. Zimmerman also introduced internal goals of broadly examining how we support diversity within our organization and exploring salary differentials of ACCTA training directors, specifically gender disparities.
- d) ACCTA 2016 Conference Theme. The 2016 ACCTA Conference theme will be *Self-Care as an Ethical Practice*. Dr. Melba Vasquez will be the keynote speaker.
- e) APPIC Newsletter Column. Dr. Glade Ellingson had been writing a quarterly column in the APPIC newsletter. He approached the ACCTA board to determine if another board member would like to continue the column. Drs. Sterling Watson and Carmen Cruz agreed to coordinate the column.
- f) AMC Source Contract. Officers signed a two-year contract with AMC Source, with a 5% increase. AMC Source has facilitated significant savings with conference site contracts. The board will continue to monitor fees and collect further information about expected fee increases.
- g) Mid-Year ACCTA Board Meeting. The board agreed to meet for a mid-year board meeting, in conjunction with the APPIC conference. The meeting occurred May 25th and May 26th in New Orleans. ACCTA budgeted money to help off-set costs for board members who were not funded or fully funded by their home institutions. Video-conferencing was also available for members that were unable to attend. The board will continue to discuss ways to fully fund board members that need assistance for the every-other-year meeting.
- h) ACCTA 2018 Conference Location. The board implemented a new process for conference site selection to allow increased input from SCD and membership. The board will identify a specific region of the county. Those locations will then be shared with the SCD Steering Committee for feedback, as well as with Ms. Debbie Nolan of AMC Source, to ensure feasibility. Once the cities have been narrowed to two, membership will vote on their preferred location. The board will share with membership the criteria used to evaluate locations and the identified positive and negative factors associated with each location. Ms. Nolan will identify viable sites within each potential location. The Midwestern region was chosen for 2018 conference, given recent conferences on the East and West Coasts. Two cities have been identified. Membership will vote on the cities at the 2016 conference.
- i) Conference Sponsorship. There was extensive discussion regarding potential sponsorship at the ACCTA conference. Board members explored the purpose and value of sponsorship, identifying that increased funding for keynote speakers or a scholarship for programs that do not have financial support to attend the conference were compelling reasons to explore the issue further. Membership was surveyed about its interest and comfort in having ACCTA move in this direction. Feedback from membership was positive. The board decided to pursue passive sponsorship at the 2016 conference. Drs. Terri Rhodes and Di Sobel initially agreed to seek out potential sponsors in line with ACCTA's values. After board members encountered challenges in identifying and arranging sponsorship relationships, it was agreed that sponsorship would be further explored for the 2017 conference.

- j) Liaisons to SCD Leadership. Drs. Frances Diaz and Carmen Cruz provided assistance to Dr. Boo Joo Hwang, SCD Co-Chair, in the absence of a SCD Co-Chair.
- k) CCTC/BEA. Dr. Zimmerman provided updates from CCTC/BEA. Despite the success of the last match, APPIC believes it is premature to label the Internship Crisis as over, given it is based on one year's data and 1000 internship slots remain unaccredited. The Education Directorate requested a \$2.5M stimulus package to help sites achieve accreditation. There were discussions about the Fair Labor Standard Act (FLSA) and members were encouraged to consult with their Human Resource Department. As of January, 2017, accredited programs need to be compliant with the new Standards of Accreditation (SoA). ASPPB will be implementing a Skills Based Pt. 2 to the EPPP, beginning 2019.
- l) ACCTA 2016 Conference Programming. Conference proposal submissions were due by June 15th. The Program Submission form included CE Requirements for CE-bearing programs and A/V Equipment Requests. After consultation with the SCD Steering Committee, programming will include a large and small group culture sharing and two affinity group times. There will also be an unopposed SCD program and an unopposed program by CoA on compliance with the SoA. Throughout the conference, there will be a focus on self-care activities and spaces.
- m) Joint Conference of Training Councils in Psychology for 2019. Dr. Sharon Berry invited all of the training councils in CCTC to collaborate on a joint conference. ACCTA participated as a sponsor in 2010. There was discussion about the costs and benefits of sponsorship.
- n) Liaison Reimbursement. Dr. Terri Rhodes discussed the wording of the P&P in regards to reimbursement for liaison activities. Dr. Rhodes and Dr. Karen Lese-Fowler will review the language in the P&P for better clarification.
- o) Continuing Education. Drs. Lese-Fowler and Sobel reported that ACCTA has been reapproved for five years as an APA provider for continuing education. Changes have been made in the program submission process to more seamlessly generate needed reports and remain in compliance with certain standards.
- p) Diversity Scholarship Mentor Program. Dr. AY Bryant provided assistance to Drs. Pei-Yi Lin and Maribel Diaz, Diversity Scholarship Co-Chairs. Dr. Bryant provided support in regard to the conference program and non-travel logistics. With the addition of a junior board liaison and a board liaison to the Diversity Scholarship Mentor program, there were questions regarding the make-up of the Diversity Scholarship application review committee. It was agreed that the senior SCD board liaison will be on the committee, along with executive officers, the SCD co-chairs, and the diversity scholar co-chairs. There was a concerted effort to have rankings determined by the ratings of each applicant in the selection process.
- q) Returning Member Orientation. The board decided not to offer the Returning Member Orientation this year, as it has had minimal attendance and other activities may be serving the initial purpose.
- r) Conference Registration. Dr. Rhodes encouraged conference registration to begin in Mid-May next year to allow members to pay for their registration within their university's budget cycle.

- s) Diversity and Inclusiveness Vision Discussion. At the mid-year board meeting, Dr. Zimmerman initiated a discussion regarding the organization's strengths and areas of growth related to diversity and inclusiveness. Areas of strength included experiential programming, the Diversity scholarship program, the strength of the SCD, and attention at the conference to cultural identities. An identified area of growth was to help training directors translate what they are learning at the conference back within their centers. There was also discussion of revising ACCTA's Commitment to Diversity Statement to incorporate more of a social justice perspective. Dr. Zimmerman will create a workgroup to cull prominent themes and language from the social justice literature to incorporate into ACCTA's statement.
- t) Orlando-Pulse Shooting. Space was created to process board members' reactions to the mass shooting in Orlando that occurred at a gay nightclub. The board discussed ways to support ACCTA members and the training community. Dr. Zimmerman sent an email to membership offering support and resources.
- u) Term of Treasurer. The board discussed the value of extending the Treasurer term from two years to three or four years due to the challenges of learning the role the first year, the logistical transitions from one Treasurer to another, as well as the transition of President and Treasurer terms occurring in the same cycle. There were varied opinions. Concern was expressed that extending the term may be a deterrent to interested individuals and the position may not be a good fit for someone. As there was not consensus, it was decided the board would not propose a change at this time, but continue to explore options in the future.